



PUDHU VAAZHUVU

An Empowerment and Poverty Reduction
Project of Government of Tamil Nadu

Roc.1 085 A /PVP/08

25.5.17

To
The Secretary,
Career Development Opportunities and Training, St.Mary's Building,
No.7, R.S.I, Golden Apartments Road, Vilangudi, Madurai-18

Sir,

Sub : TNPVP- Three days Training to Book keepers of Village Knowledge Centre on comprehensive computer skill training in Phase I & II districts - Deputing participants - Reg

As you are aware the Project has initiated Village Knowledge Centres (VKC) in all the VPRCs for easy accessibility of the Village community to get their services done. Book Keepers are placed as nodal person to provide services to the approaching people for their requirement. The project proposes to equip Book keepers of VKC to have advanced knowledge on Computer skill, Internet accessibility and basic hardware skill to sustain even after the completion of the Project .

Career Development Opportunities and Training Society may please go ahead with organizing the training programme on comprehensive computer skill training for 3 days / 5 hours per day to the Book keepers of Village Knowledge Centre in the Phase I & Phase II Project districts as follows:-

Sl.No	District	No.of Blocks	Village Knowledge Center	Number * of Book keepers to be trained
1.	Ariyalur	4	135	135
2.	Perambalur	3	101	101
3.	Pudukottai	4	155	155
4.	Nagapattinam	4	182	182
5.	Tiruvarur	4	159	159

The three days Syllabus should cover the following topics:-

Sl.no	Main subject	Sub topic	Days
I	Basics of Computer	Fundamentals of computer	One day
		MS office package	

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		Internet and browsing	
		Email account opening	
		Simple hard ware	
		Antivirus installation and basic security measures	
II	Photoshop	<ul style="list-style-type: none"> * Understanding Tools & Workspace * Image/Photo Editing-Mixing-Enhancements * Creating Modeling & Wedding Photographs * Creating Digital Images & Backgrounds * Converting Color To B/W And B/W To Color * Filters & Automated Options * Creating Web Graphics * Shortcuts To Work Efficiently 	Two days along with practical in put

The course fee payable is Rs.750/- per head for the training inclusive of computer hiring, hall rent, training handout and resource fee. The training should be organized in all the blocks simultaneously. The medium of instruction is software. The course fee will be remitted by the concerned district. The DPMS have been directed to send the course fee by Demand Draft along with the participant.

You may go ahead with the final plan of module development and material preparation as well as contracting the resource teams. The DPMS would forward participants list with contact number for each batch well in advance. The batch wise report should be submitted to the SPMU once you complete the batch. The training may be commenced by first week of June and completed before 20th June.


 Additional Project Director



Post Tsunami Sustainable Livelihoods Programme (PTSLP)

TNCDW Ltd., Building
100, ANNA SALAI, GUINDY, CHENNAI – 600 032.

Roc. No.947/A2/PTSLP/2016

Date : 08.09.2017

To
C.DOT
7, ST. Marys Building,
R.S.L. Golden Apartment Road, Madurai 625 018
PH : 93620 07200 / ceocdot@gmail.com

Sir,

Sub : Post Tsunami Sustainable Livelihoods Programme – Phase – II
districts – Engagement of FNGOs – Selection of Pudhuvazhvu staff
in CRC – 30.08.217 at Pattukottai – Action requested – regarding.

Ref : 1. Government letter (D) No.414, RD &PR Department, dated
11.08.2017.
2. Email received from Ms.Rasha Omar, India Country
Representative, IFAD – ICO, New Delhi, dated 23.08.2017.
3. E-mail received from PD., PVP, dated 11.07.2017
4. Thiruvarur – Thanjavur at Pattukottai letter Roc. No.2/A1/2017 /
IFAD, dated 31.08.2017.

Government has permitted to engage the eligible Pudhuvazhvu project staff for working in the PTSLP in additional districts. IFAD – India Country Office has also concurred for engagement of Pudhuvazhvu Project staff to PTSLP in the reference 2nd cited. List of persons from Pudhuvazhvu project had been received in the reference 3rd cited. The interview was conducted by Additional Director, Senior Rural Finance Manager at CPMU, PTSLP and District Implementation Officer, C.DOT NGO & Assistant Project Officer, TNSRLM on 30.08.2017 at District Implementation Office, Pattukottai

Concurrence is hereby accorded to engage the following chosen staff for positioning at the Cluster Resource Centre through FNGO for the period of one year, subject to the following conditions.

1. Engagement order to be issued by C.DOT NGO after executing the agreement by FNGO with the staff.
2. The period of service will be one year from the date of joining in the post and likely to be renewed for further period upto 31.03.2019, subject to the assessment of performance of staff half yearly basis by the District Implementation Officer and FNGO concerned based on the parameters set out by CPMU.

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Post Tsunami Sustainable Livelihoods Programme (PTSLP)

TNCDW Ltd., Building
100, ANNA SALAI, GUINDY, CHENNAI – 600 032.

Roc. No.947/A2/PTSLP/2016

Date : 28.08.2017

To

C.DOT

7, ST Marys Building,

R.S.L. Golden Apartment Road, Madurai 625 018

PH : 93620 07200

ceocdot@gmail.com

Sir,

Sub : Post Tsunami Sustainable Livelihoods Programme – Phase – II districts –
Engagement of FNGOs – Selection of Puhuvazhvu staff in CRC –
30.08.217 at Pattukottai – Action requested – regarding.

Ref : 1. Email received from Ms.Rasha Omar, India Country
Representative, IFAD – ICO, New Delhi , dated 23.08.2017.
2. Government letter (D) No.414, RD &PR Department, dated
11.08.2017

It has been approved to engage C.DOT agency as FNGO for Thanjavur and Thiruvarur District Implementation Unit, PTSLP at Pattukottai in the reference 1st cited.

Government has instructed to give priority for the selection of CRC staff from PVP closed project with certain conditions as per reference 2nd cited

The following team has been constituted as selection committee, 1) Additional Director, CPMU; 2) Zonal Manager from CPMU (or) Project Director, TNSRLM; 3) District Implementation Officer; 4) FNGO and instructed to finalize the eligible candidates for Cluster Coordinator, Cluster Facilitator and Business Promoter for this district from the Puhuvazhvu Project field staffs.

An interview has been fixed at District Implementaiton Unit, PTSLP, 57, Vadaseri Road, Pattukottai, Thanjavur- 614 601 on 30.08.2017 at Pattukottai and call letters manages may be sent to the candidates for attending interview.

The selection list may be reported to Central Programme Management Unit and after approval the appointment lettersto be served by FNGO concerned to the selected candidates. The chosen persons should be instructed to report to duty within one week time before District Implementation Officer concerned at District Implementation Unit, PTSLP,

Sd/- Principal Secretary /
Project Director

//True copy//

Additional Director

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30/8/17
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ADDITIONAL DIRECTOR
IFAD assigned PTSLP
No. 100, ANNA SALAI,
GUINDY, CHENNAI - 32